**EARL SHILTON TRIALS CLUB Ltd**

**GENERAL DATA PROTECTION REGULATIONS - Club Policy - version 2 effective date 09/09/2021**

This policy sets out how Earl Shilton Trials Club Ltd uses and protects any information that you give to us. We are committed to ensuring that your privacy is protected, and any information provided will only be used in conjunction with this privacy statement. This policy may be updated as and when needed, please check the website www.estc.co.uk regularly to ensure you are happy with any changes. This policy came into effect on 25th May 2018.

Information that we collect.

Upon making an enquiry about the club we will use the email address, telephone number or postal address that you provide to reply to you. If you contact us via our Facebook page we will initially reply to you via this platform.

Upon taking out a membership with Earl Shilton Trials Club Ltd you provide the name, address, email address, signature (and date of birth for riders under the age of eighteen), for each person to be included in the yearly membership. We will keep this information together with any other information that you may give us, in both paper and electronic form for as long as necessary to comply with Company Law, HMRC, Data Protection and ACU Ltd rulings. When applying to practice at the ground your information will be stored to enable us to complete a track and trace process if and when necessary inline with government guidelines. Your membership forms are stored at the club’s registered office with an electronic copy of this data also held on a password secure cloud-based server.

Email addresses are used to communicate with members who have supplied them to send, newsletters, renewal forms, observer requests, training invitations, and any other communications which may be needed from time to time, all other members will receive these communications by post, all keys will be posted to the address given on your membership form. Newsletters and other announcements concerning club activities (trial dates, AGM dates etc.) will also be posted on the club website [www.estc.co.uk](http://www.estc.co.uk) and/or the club FaceBook site some activities will also be posted on [www.trialscentral.com](http://www.trialscentral.com), [www.motorcyclesport.org.uk](http://www.motorcyclesport.org.uk), [www.acu.org.uk](http://www.acu.org.uk) and posted in the TMX newspaper.

We may pass your details to the Auto Cycle Union Ltd to allow them to issue you with a competition licence and keep you up to date with motorcycle information.

Your name and motorcycle type will be included in the results of any of the club’s trials that you take part in, these will be passed to the Auto Cycle Union Ltd, posted on the club’s website [www.estc.co.uk](http://www.estc.co.uk), [www.trialscentral.com](http://www.trialscentral.com), and appear in TMX (trials newspaper) and occasionally in other publications. If the trial is an East Midland Centre championship round the results will also appear on [www.motorcyclesport.org.uk](http://www.motorcyclesport.org.uk). Photographs may be taken at our events and used to support our trials results in any of the publications mentioned or may appear on the website to promote trials riding.

When entering a training day your details will be shared with the club secretary, the ACU trainers and assistants and the ACU Ltd.

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| version | update | effective date |
| 1 | First issue | 25-05-2018 |
| 2 | Updated to recognise that membership details may be held on a password secure cloud based server. | 09-09-2021 |
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